

**ACTION MINUTES**  
**VENTURA LOCAL AGENCY FORMATION COMMISSION**  
**Meeting of Wednesday, APRIL 16, 2003**

9:00 A.M.

1. Call To Order  
**CHAIR CUNNINGHAM CALLED THE MEETING TO ORDER.**
2. Pledge of Allegiance  
**COMMISSIONER BENNETT LED THE PLEDGE OF ALLEGIANCE.**
3. Roll Call  
**THE CLERK CALLED THE ROLL. PRESENT WERE CHAIR CUNNINGHAM, COMMISSIONERS LONG, ZARAGOZA, BENNETT, CURTIS, BARAJAS AND RICHARDSON, AND ALTERNATE COMMISSIONERS WAUNCH, HESS AND GRANDSEN.**
4. Commission Presentations and Announcements  
**THERE WERE NO PRESENTATIONS.**

**COMMENTS FROM THE PUBLIC**

5. **Public Comment**  
This is an opportunity for members of the public to speak on items not on the agenda.  
**THERE WERE NO PUBLIC COMMENTS.**

**AMENDMENTS TO THE AGENDA**  
**THERE WERE NO AMENDEMENTS TO THE AGENDA.**

**COMMISSIONERS AND STAFF**

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**COUNTY:**  
Steve Bennett  
Kathy Long  
*Alternate:*  
Linda Parks

**CITY:**  
John Zaragoza, Vice Chair  
Evaristo Barajas  
*Alternate:*  
Don Waunch

**SPECIAL DISTRICT:**  
Jack Curtis  
Dick Richardson  
*Alternate:*  
Ted Grandsen

**PUBLIC:**  
Louis Cunningham, Chair  
*Alternate:*  
Kenneth M. Hess

**EXECUTIVE OFFICER:**  
Everett Millais  
(805) 654-2575

**PLANNER III:**  
Hollie Brunsky  
(805) 654-2866

**CLERK:**  
Debbie Schubert  
(805) 654-2576

**LEGAL COUNSEL:**  
Noel Klebaum

6. Approval of Action Minutes of the Regular Meeting of the Ventura LAFCO held April 16, 2003.  
**MOTION FOR APPROVAL BY COMMISSIONER ZARAGOZA, SECONDED BY COMMISSIONER CURTIS. UPON A VOICE VOTE- APPROVED**

#### CONSENT ITEMS

7. LAFCO 03-06 Ojai Valley Sanitary District Annexation (Parcels A – C) – Burnham-Creek-Edison  
8. 3<sup>rd</sup> Quarter Budget Report FY 2002-03  
**MOTION FOR APPROVAL FOR CONSENT ITEMS 7 AND 8 AS RECOMMENDED MADE BY COMMISSIONER LONG, SECONDED BY COMMISSIONER ZARAGOZA. UPON A VOICE VOTE- APPROVED**

#### CONTINUED ITEMS

9. LAFCO 03-03 City of Oxnard Reorganization – Fifth & Patterson, LLC & LAFCO 03-04 Calleguas Municipal Water District Annexation – Fifth & Patterson, LLC

**HOLLEE BRUNSKY PRESENTED THE STAFF REPORT. CHAIR CUNNINGHAM OPENED THE PUBLIC HEARING FOR THIS ITEM. THE FOLLOWING PERSONS SPOKE IN FAVOR OF THE PROPOSAL: LOREN BLOCH, DEVELOPER, COMMUNITY DYNAMICS; BOBBIE BEATTY, FIFTH & PATTERSON, LLC; MARILYN MILLER, CITY OF OXNARD; GARY DAVIS, SUPERINTENDENT, OXNARD UNION HIGH SCHOOL DISTRICT; RICHARD DUARTE, SUPERINTENDENT, OXNARD SCHOOL DISTRICT.**

**THE FOLLOWING PERSONS SPOKE IN OPPOSITION TO THE PROPOSAL: DAVID OUSLEY, OXNARD AIRPORT ASSOCIATION; DON HOLLINGSWORTH, CITY OF CAMARILLO RESIDENT.**

**UPON COMMISSIONER LONG'S REQUEST, SCOTT SMITH, VENTURA COUNTY DEPARTMENT OF AIRPORTS, EXPLAINED THE SEQUENCE OF MEETINGS AND ACTIONS BY THE DEPARTMENT OF AIRPORTS THAT RELATE TO THIS PROPOSAL.**

**CHAIR CUNNINGHAM CLOSED THE PUBLIC HEARING. AFTER DISCUSSION, MOTION FOR APPROVAL FOR A AND B AS RECOMMENDED MADE BY COMMISSIONER ZARAGOZA, SECONDED BY COMMISSIONER RICHARDSON. UPON A ROLL CALL VOTE, WITH COMMISSIONER CURTIS VOTING NO, THE MOTION PASSED 6/1. APPROVED**

**MOTION FOR APPROVAL FOR C AS RECOMMENDED MADE BY COMMISSIONER ZARAGOZA, SECONDED BY COMMISSIONER RICHARDSON. UPON A ROLL CALL VOTE, WITH COMMISSIONER CURTIS VOTING NO, THE MOTION PASSED 6/1. APPROVED**

#### PUBLIC HEARING ITEMS

- 10. Proposed LAFCO Budget for Fiscal Year 2003-2004**  
**EVERETT MILLAIS PRESENTED THE STAFF REPORT. CHAIR CUNNINGHAM OPENED THE PUBLIC HEARING FOR THIS ITEM. WITH NO PUBLIC COMMENT, CHAIR CUNNINGHAM CLOSED THE PUBLIC HEARING. MOTION FOR APPROVAL AS RECOMMENDED MADE BY COMMISSIONER LONG, SECONDED BY COMMISSIONER ZARAGOZA. UPON A VOICE VOTE- APPROVED**

#### ACTION ITEMS

- 11. City Island Annexation Policy**  
**EVERETT MILLAIS PRESENTED THE STAFF REPORT. THE FOLLOWING PERSONS SPOKE EXPRESSING CONCERNS ABOUT THE ISLAND ANNEXATION PROCESS IN GENERAL: NANCY ACOSTA, MONTALVO RESIDENT; DON HOLLINGSWORTH, CITY OF CAMARILLO RESIDENT. MOTION FOR APPROVAL AS RECOMMENDED MADE BY COMMISSIONER BENNETT, SECONDED BY COMMISSIONER LONG. UPON A VOICE VOTE- APPROVED**
- 12. Commissioner's Handbook Revisions**  
**A. Amending the Commission's By-Laws concerning time and place of meetings**  
**B. Amending the Commission's Protocols relating to the general order of business, the Financial Policies relating to budget preparation and administration, and policies relating to the delegation of conducting authority functions.**  
**EVERETT MILLAIS PRESENTED THE STAFF REPORT AND NOTED THAT AMENDMENTS TO THE BY-LAWS REQUIRE A 4/5 VOTE. CHAIR CUNNINGHAM INDICATED THAT NO ONE FROM THE PUBLIC WANTED TO SPEAK ABOUT THESE MATTERS. MOTION FOR APPROVAL FOR ITEM 12A AS RECOMMENDED MADE BY COMMISSIONER ZARAGOZA, SECONDED BY COMMISSIONER LONG. UPON A ROLL CALL VOTE- APPROVED UNANIMOUSLY**

**MOTION FOR APPROVAL FOR ITEM 12B AS RECOMMENDED MADE BY COMMISSIONER LONG, SECONDED BY COMMISSIONER CURTIS. UPON A ROLL CALL VOTE-  
APPROVED UNANIMOUSLY**

- 13. Resolution Opposing the Elimination of the Open Space Subdivisions Program  
EVERETT MILLAIS PRESENTED THE STAFF REPORT. CHAIR CUNNINGHAM INDICATED THAT ONE FROM THE PUBLIC WANTED TO SPEAK ON THIS ITEM. AFTER DISCUSSION, MOTION FOR APPROVAL MADE BY COMMISSIONER LONG, SECONDED BY COMMISSIONER ZARAGOZA. UPON A VOICE VOTE-  
APPROVED**

Executive Officers Report

**EVERETT MILLAIS REPORTED ON AGENDA ITEMS FOR THE MAY 21, 2003 MEETING AND THE CALAFCO STAFF WORKSHOP. HE ALSO REPORTED THAT THE CALAFCO BOARD WOULD ACT ON PENDING LEGISLATION ON APRIL 25, 2003, AND THAT HE WOULD PROVIDE A MORE COMPLETE REPORT ON MAY 21, 2003.**

COMMISSIONER'S COMMENTS

**CHAIR CUNNINGHAM THANKED THE PUBLIC FOR THEIR ATTENDANCE AND COMMENTS.**

ADJOURNMENT

**CHAIR CUNNINGHAM ADJOURNED THE MEETING AT 11:10 AM.**